

POLICE PENSIONS BOARD
9 JANUARY 2018
OUTSTANDING REFERENCES

No.	Meeting Date & Reference	Action	Owner	Status
1.	02/10/17 Item 3a - <i>Minutes</i> Reporting missed Pensions Statements Deadlines	The Pensions Administrator confirmed they were unable to comply with the requirement to issue a Pension Statement by the date specified in the schedule, due to both software issues and the absence of a pension manager. A Member expressed concern that missed deadlines had not been explicitly identified by the covering report, and asked for clarification as to whether or not this apparent breach required reporting to The Pensions Regulator.	Chamberlain	COMPLETE – On the agenda
2.	02/10/17 Item 5 - <i>Pensions Scheme Update</i> Cost-of-living index	A Member queried the mention of the “cost-of-living index” within the letters, and requested confirmation that this was the relevant index to use. A Member explained that this should reflect the wording of the PMB and agreed to confirm this.	Helen Isaac	OUTSTANDING
3.	02/10/17 Item 5 - <i>Pensions Scheme Update</i> TPR’s Standards of Governance Campaign	The Deputy Chairman explained that there was a new campaign released by The Pensions Regulator (TPR) to improve standards of governance by making communication more clear and directive. He explained that this should be circulated to Board Members.	Chamberlain/ Town Clerk	COMPLETE – Link circulated to Members 02/10/17
4.	02/10/17 Item 5 - <i>Pensions Scheme Update</i> Data Protection Training	The Chairman queried whether Data Protection Training would be necessary for Board Members. He asked whether or not this training was run centrally for Corporation Staff, and if it would be considered a risk if Members didn’t make themselves available for training.	Town Clerk	OUTSTANDING

5.	02/10/17 Item 9 - <i>Training Update</i> Two Members “Immediate Needs” within training plan	The Chairman noted that two Members were required to follow up with the Trainer as referenced under “immediate needs” within the training plan.	Two Members/ Trainer	OUTSTANDING
6.	02/10/17 Item 9 - <i>Training Update</i> Required Training Standing Agenda Item	The Pensions administrator explained that the Trainer had communicated that Members were advised to read up on the literature to ensure that they remain informed on aspects identified. The Chairman explained that this would lead to the issue of “unknown unknowns” in which Members would not know what they need to learn. The Chairman asked for advice on the best route to source this information. A Member suggested that perhaps the best resolution would be to include a standing item on the Board’s agenda that provides a list of required reading/training necessary.	Chamberlain/ Town Clerk/ Trainer	COMPLETE – On the agenda
7.	02/10/17 Item 10 - <i>Non-Public Questions</i> Next Meeting Dates	Remaining two 2018 meeting dates to be circulated to Members via poll and confirmed at next meeting.	Town Clerk	OUTSTANDING
8.	30/05/17 Item 4 - <i>The City of London Police Pension Scheme - Update</i> Annual Report to Grand Committee	The Board to provide an annual report to the Police Committee. Update: This has been added to the Annual Schedule of Events.	Chamberlain	COMPLETE